

# BERKHAMSTED TOWN COUNCIL

## ALLOTMENT SHED/GREENHOUSE APPLICATION FORM



**BUILDING DESIGN REQUIREMENTS & RESTRICTIONS – Tenants signature indicates acceptance of these conditions:**

Tenants must provide suitable guttering and a water butt to catch rainwater falling on the structure in question.

No permanent foundations/foundation slabs of any kind are permitted.

Building sizes:

- ☐ On plots greater than five pole the maximum overall size of building allowed is
  - 2.440 m (eight foot) Long
  - 1.830 m (six foot) Wide
  - 2.135 m (seven foot) High
- ☐ On plots of five poles or less either a shed or a greenhouse will be considered, but not both and the maximum size should be reduced to:
  - 1.830 m (six foot) Long
  - 1.220 m (four foot) Wide
  - 2.135 m (seven foot) High

**TENANT DETAILS:**

<b>Title:</b>	
<b>Surname</b>	
<b>First names:</b>	
<b>Address:</b>	
<b>Post code:</b>	

<b>Telephone:</b>	
<b>E-mail:</b>	

**DETAILS OF CURRENT ALLOTMENT TENANCY:**

<b>Site:</b>		<b>Plot Number:</b>	
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**DETAILS OF PROPOSED BUILDING TO BE ERECTED:**

<b>Type of building:</b>			
<b>Overall size of building (L x W x H in metres) – see above:</b>			
<b>Nature/Type of materials to be used in the building - see notes above</b>			
<b>Floor</b>		<b>Walls</b>	
<b>Roof</b>		<b>Door(s)</b>	
<b>Window Frames</b>			

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**POSITION OF PROPOSED BUILDING ON THE YOUR PLOT:**

- ☐ please indicate position of surrounding plot numbers, roads, site boundaries, etc. so the orientation of your plot is clear.
- ☐ please indicate distance in metres from the sides of your proposed building to the boundaries of your plot so the building's position within the plot is clear.

**Tenant signature:**

**Date:**

**Allotment rep signature:**

**Date:**

For Council use:

**Letter sent to tenant (date):**